

Wyndhurst Counseling Center

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Agreement for Supervision for Clinical Licensure

This agreement is made between _____ (herein after referred to as the supervisee) and _____ (herein after referred to as the supervisor). The supervisor agrees to provide supervision in compliance with the requirements for the Licensed Professional Counselor (LPC) license in the Commonwealth of Virginia and in accordance with the terms below. The parties mutually agree to the following:

1. FREQUENCY AND DURATION

One hour (50 minutes) of supervision shall be conducted for every 40 client contact hours (or as directed under the licensing board for which the supervisee has applied) with the supervisee. At the outset, sessions may be held individually. At such a time that more than one supervisee is under agreement with the supervisor, sessions may also be provided in a group format, with at least half of the total supervision hours provided in the individual (1:1) format. Group will consist of no more than six (6) supervisees who are currently pursuing licensure.

2. AVAILABILITY

Supervision shall occur on a set and agreed upon schedule. Supervisor will be available after hours for emergent situations.

3. COMPENSATION

In exchange for supervisor's time, expertise and licensure, the supervisor shall be compensated the going rate for service. Please see the Rate Page of the website for pricing information. This charge for group supervision will take place regardless of whether or not the supervision is used. No excuses, whatsoever, will be allowed for missing supervision. It is understood that the supervisee will at times be unable to attend group supervision for reasons such as illness, vacation and family emergencies, but it is understood that this group supervision fee will be charged until the maximum amount of hours (100) has been obtained. The rate for individual and group supervision may increase each calendar year if the practice increases the rate of service. This rate to not increase more than \$5 per 45 minute individual session or \$10 for a 90 minute group supervision per calendar year. If the session is by phone or Skype, the payment will be made at the time of scheduling.

4. PROCESS OF SUPERVISION

A. The supervisor shall

- a) Qualify as an LPC and/or LMFT and provide this qualification to the supervisee. The supervisor shall maintain this credential for the duration of the supervision.
- b) Provide ongoing and final evaluation of the supervisee’s clinical skills.
- c) Provide oversight and guidance in diagnosing, conceptualizing, treating and dealing with the supervisee’s clients.
- d) Conduct supervision with a focus on the raw data as presented by the supervisee in supervisee’s clinical work.
- e) Conduct supervision as a process distinct from personal therapy or didactic instruction.
- f) Evaluate the supervisee’s role and conceptual understanding in the treatment process; evaluate supervisee’s utilization of a theoretical base and counseling principles.
- g) Conduct supervision as a personal endeavor, making a reasonable effort to ensure the supervisee’s competence in practice.
- h) Conduct supervision according to the LPC/LMFT Code of Ethics.
- i) Not conduct “counseling” with the supervisee. If the need for counseling becomes apparent, the supervisor will refer the supervisee to another counselor for this service.

B. The supervisee shall

- a) Attend supervision on the agreed upon basis.
- b) Apprise the supervisor of the diagnosis/case conceptualization and treatment of each client.
- c) Provide appropriate and current raw data and clinical materials for supervision which are
 - Representative of the supervisee’s practice or of the specialty where more guidance and direction are needed
 - Clear as to the method used
 - Sufficient to formulate the problem
 - Illustrative of the supervisee’s role, the treatment process, and the supervisee’s utilization of a theoretical base and counseling principles.
- d) Participate in supervision with a goal of increasing competency in clinical practice and keeping with the LPC/LMFT Board Code of Ethics.
- e) Request ongoing and final evaluations of clinical skills from the supervisor.
- f) Come to supervision sessions prepared to discuss cases and problems in the supervisee’s clinical milieu, taking an active role in supervisee’s own clinical and professional growth.

Both parties are encouraged to utilize the LPC/LMFT Code of Ethics and Board Rules.

Supervisor

date

Supervisee

date

Receipt of ethical guidelines

I have read and understand the Licensed Professional Counselor and/or Licensed Marriage and Family Therapist Code of Ethics and hereby agree to adhere to the Code while under the clinical supervision of my supervisor.

Supervisee

date